



Telstra Corporation Limited

ABN 33 051 775 556

Change of Customer/Lessee Application Form

This page is to be completed by the Vendor/Dealer and MUST be included with all Change of Customer/lessee Application Forms.

Please ensure that all information is supplied as missing information may cause delay in the processing of this application.

Part A Outgoing Customer	Outgoing Customer/Previous Customer Information <input type="checkbox"/> Part A completed by Outgoing/Previous Customer <input type="checkbox"/> Transfer Date provided <input type="checkbox"/> Outgoing Customer signature provided
Part B Incoming Customer	Incoming Customer/New Customer Information <input type="checkbox"/> Part B completed by Incoming/New Customer <input type="checkbox"/> Option A or Option B has been nominated for the Outstanding Charges <input type="checkbox"/> Incoming Customer signature provided
Vendor/Dealer details	Company Name: _____ Sales Representative: _____ Phone Number: _____ Fax Number: _____ Seller Code: _____ Rep ID: X1762 Transaction # 7777 (Territory Code)
Telstra Office Use Only	***These 3 codes MUST be included on the Telstra Order. Input these codes on the EU Tab in Emptor or Summary Screen in AXIS.***

Once completed, please fax this page, Part A and Part B to the National Dealer Service Centre



Telstra Corporation Limited
ABN 33 051 775 556

Change of Customer/Lessee Application Form

Part A
Outgoing Customer

Outgoing Customer/Previous Customer Information

Once completed, please fax or email scanned and signed form including all parts to Telstra through your normal channel.

Note: If either the incoming or outgoing customer is a Telstra Wholesale customer and is returning this application form, both parts of this application form should be faxed to your Telstra Wholesale Team once completed.

Please ensure that all information is supplied and correct at the time of signing and dating as incorrect information may cause delay in the processing of your application.

<p>Outgoing Customer</p> <p>Telstra Account Name:</p> <p>Address</p> <p>Contact name</p>	<p>.....ACN/ABN/ARBN.....</p> <p>.....</p> <p>..... Postcode</p> <p>.....</p> <p>phone (.....) fax (.....).....</p> <p>email mobile</p>
<p>Final Account</p> <p>Attention:</p> <p>Address:</p>	<p>(Please insert address for sending of final account. If same as above, write "as above")</p> <p>.....</p> <p>.....</p> <p>..... Postcode</p>
<p>Transfer Date:</p>	<p>I apply for the transfer to occur on __/__/__</p> <p>(The transfer date is the day transfer of ownership of the accounts/services takes place and cannot be a date before this application is provided to and accepted by Telstra.)</p>
<p>Services to be Transferred</p>	<p>Please list all accounts/services to be transferred.</p> <p>(Note that unless otherwise agreed, where services cannot be retained on the same discount plan, services will be transferred to standard plans.)</p> <p>1. (.....) 6. (.....)</p> <p>2. (.....) 7. (.....)</p> <p>3. (.....) 8. (.....)</p> <p>4. (.....) 9. (.....)</p> <p>5. (.....) 10. (.....)</p> <p>Note: where an account is specified, all services on that account will be transferred.</p>
<p>Request for Transfer</p>	<p>On behalf of the Outgoing Customer as their authorised representative, I request Telstra Corporation Limited ABN 33 051 775 556 ("Telstra") to transfer the legal responsibility of the services/equipment listed above and my contract with Telstra relating to the services to the Incoming Customer whose details are included in Part B. If Telstra accepts this request, I agree that Telstra may transfer responsibility of the above services and the contract relating to the services to the Incoming Customer. I acknowledge that the Outgoing Customer will remain liable for debts incurred prior to the date of transfer unless otherwise agreed between Telstra and the Incoming Customer. I also acknowledge that acceptance of this request is subject to Telstra's credit approval.</p> <p>I am authorised to make this request on behalf of the Outgoing Customer.</p> <p>Name _____ Position _____</p> <p>Signature _____ Date _____</p>

Your Contact Details ph: _____ fax: _____

Telstra Office Use Only

Accepted by Telstra

Signature: _____ Name: _____ Acceptance Date: _____

ONCE ACCEPTED, FAX OR SEND COPY OF CONFIRMATION LETTER TO OUTGOING CUSTOMER



Telstra Corporation Limited

ABN 33 051 775 556

Change of Customer/Lessee Application Form

Part B

Incoming Customer

Incoming Customer/New Customer Information

Once completed, please fax or email scanned and signed form including all parts to Telstra through your normal channel.

Please ensure that all information is supplied and correct at the time of signing and dating as incorrect information may cause delay in the processing of your application.

(If this is a Name change only, you will need to supply a copy of the Certificate of Registration Change of Name)

<p>Incoming Customer</p> <p>If Customer is a company:</p> <p>Legal entity name</p> <p>Trading name (if applicable)</p> <p>Address</p> <p>Type of Business</p> <p>Authorised Representative</p>	<p>.....ACN/ABN/ARBN:</p> <p>.....(Trading Name is not a legal entity and should only be supplied in addition to your legal name for record purposes only.)</p> <p>.....</p> <p>..... Postcode</p> <p>.....</p> <p>(manufacturing, retail, information technology, etc)</p> <p>.....</p> <p>phone () fax ()</p> <p>email.....mobile</p>								
<p>If Customer is an individual/ sole trader/ partnership/corporation:</p> <p>Name</p> <p>Address</p> <p>Type of Business</p>	<p>.....</p> <p>(title) (first) (middle) (last)</p> <p>.....</p> <p>..... Postcode:</p> <p>.....ABN (if applicable):</p> <p>Trading Name (if applicable).....</p> <p>Date of Birth:.....Driver's Licence Number/State:.....</p>								
<p>Billing Details</p> <p>(Incoming Customer <u>must</u> choose Yes or No)</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black; padding: 5px;"> Consolidate transferred Services to an existing account? </td> <td style="width: 40%; padding: 5px;"> <input type="checkbox"/> Yes/ <input type="checkbox"/> No </td> </tr> <tr> <td style="border-bottom: 1px solid black; padding: 5px;"> If yes, please state existing Telstra Account Number: </td> <td style="padding: 5px;"> _____ </td> </tr> <tr> <td style="padding: 5px;"> If no, please provide billing address: </td> <td style="padding: 5px;"> </td> </tr> <tr> <td style="padding: 5px;"></td> <td style="padding: 5px;"> Postcode:.....State: </td> </tr> </table>	Consolidate transferred Services to an existing account?	<input type="checkbox"/> Yes/ <input type="checkbox"/> No	If yes, please state existing Telstra Account Number:	_____	If no, please provide billing address:		Postcode:.....State:
Consolidate transferred Services to an existing account?	<input type="checkbox"/> Yes/ <input type="checkbox"/> No								
If yes, please state existing Telstra Account Number:	_____								
If no, please provide billing address:								
	Postcode:.....State:								
<p>Services to be Transferred</p>	<p>Please list all accounts/services to be transferred. (Note that unless otherwise agreed, where services cannot be retained on the same discount plan, services will be transferred to standard plans.)</p>								

<p>(Note that transfer may incur interruption to the Service and some products / services / pricing plans cannot be transferred, please contact your consultant for further information)</p>	<p>1. (.....) 6. (.....)</p> <p>2. (.....) 7. (.....)</p> <p>3. (.....) 8. (.....)</p> <p>4. (.....) 9. (.....)</p> <p>5. (.....)10. (.....)</p> <p>If there are more accounts/services than these listed, please attach a separate sheet.</p>
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<p>White Pages™</p>	<p>If you require White Pages™ listing, please state numbers to be listed:</p> <p>1. (.....) 4. (.....)</p> <p>2. (.....) 5. (.....)</p> <p>3. (.....) 6. (.....)</p> <p>For additional listing information please contact White Pages™ on 1800 810 211</p>
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<p>Barring (optional) (Current barring arrangements (if any) will remain if section is left blank)</p>	<p><input type="checkbox"/> Full Access or</p> <p>Please tick the services below to be barred (this means that the service below will not be accessible on transferred services):</p> <p><input type="checkbox"/> Local <input type="checkbox"/> Trunk Operator <input type="checkbox"/> STD <input type="checkbox"/> IDD <input type="checkbox"/> 190</p> <p>If certain services to be transferred are to have specific barring requirements, please attach separate sheet with details</p>
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<p>Preferred Long Distance Carrier. Fixed to Mobile and International Direct Dial Carriage Service Provider</p>	<p><input type="checkbox"/> Telstra <input type="checkbox"/> Other (please specify)</p> <p><input type="checkbox"/> Trunk Operator</p> <p>(Service will default to Telstra if this section is left blank)</p>
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<p>NOTE: IF THIS SECTION IS NOT COMPLETED, APPLICATION WILL BE REJECTED</p>			
<p>Outstanding charges on services on transfer (Incoming Customer must choose Option A or Option B)</p>	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><input type="checkbox"/> Option A</p> <p>The Incoming Customer agrees to pay a connection fee of \$59.00 (GSTincl.) per exchange line service or the relevant charge for non-exchange line service(s) (eg Austpac, DDS, Telecards, OnRamp, etc) and will not assume liability for any charges unpaid at the time of transfer. (Please note that some administrative fees may still apply for transfer of some services. Transfers of discount plans are subject to approval)</p> </td> <td style="width: 50%; vertical-align: top;"> <p><input type="checkbox"/> Option B</p> <p>The Incoming Customer will assume liability for any unpaid charges for the above Services at the time of transfer and not pay the connection fee associated. Outstanding charges on the Services at the time of transfer are the responsibility of the Incoming Customer. (Please note that some administrative fees may still apply for transfer of some services. Transfers of discount plans are subject to approval.)</p> </td> </tr> </table>	<p><input type="checkbox"/> Option A</p> <p>The Incoming Customer agrees to pay a connection fee of \$59.00 (GSTincl.) per exchange line service or the relevant charge for non-exchange line service(s) (eg Austpac, DDS, Telecards, OnRamp, etc) and will not assume liability for any charges unpaid at the time of transfer. (Please note that some administrative fees may still apply for transfer of some services. Transfers of discount plans are subject to approval)</p>	<p><input type="checkbox"/> Option B</p> <p>The Incoming Customer will assume liability for any unpaid charges for the above Services at the time of transfer and not pay the connection fee associated. Outstanding charges on the Services at the time of transfer are the responsibility of the Incoming Customer. (Please note that some administrative fees may still apply for transfer of some services. Transfers of discount plans are subject to approval.)</p>
<p><input type="checkbox"/> Option A</p> <p>The Incoming Customer agrees to pay a connection fee of \$59.00 (GSTincl.) per exchange line service or the relevant charge for non-exchange line service(s) (eg Austpac, DDS, Telecards, OnRamp, etc) and will not assume liability for any charges unpaid at the time of transfer. (Please note that some administrative fees may still apply for transfer of some services. Transfers of discount plans are subject to approval)</p>	<p><input type="checkbox"/> Option B</p> <p>The Incoming Customer will assume liability for any unpaid charges for the above Services at the time of transfer and not pay the connection fee associated. Outstanding charges on the Services at the time of transfer are the responsibility of the Incoming Customer. (Please note that some administrative fees may still apply for transfer of some services. Transfers of discount plans are subject to approval.)</p>		



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<p>Equipment which Services relate to (if applicable)</p> <p>Finance Details for when Incoming Customer will be billed by Telstra for Equipment Financing: (Only available for Capital Finance Australia Limited finance) (if applicable)</p> <p>Equipment Maintenance Contract: (if applicable)</p>	<p>Equipment Type:</p> <p>Is the Equipment Financed?: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes please fill in the details below</i></p> <p>Financier Reference Number (eg 987652).....</p> <p>Monthly finance payment.....</p> <p>Expiry Date.....</p> <p>(Attach finance approval letter with this application)</p> <p>Current Telstra account equipment finance is billing to:</p> <p>Do you have a TBS Maintenance Contract for the Equipment: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes please fill in the details below</i></p> <p>Current Telstra account Equipment Maintenance contract is billing to:.....</p> <p>Maintenance Level :</p> <p style="padding-left: 40px;">Basic: <input type="checkbox"/></p> <p style="padding-left: 40px;">Enhanced: <input type="checkbox"/></p> <p style="padding-left: 40px;">Total: <input type="checkbox"/></p> <p>\$\$ Payment amount per month:.....</p> <p>Expiry Date:.....</p>
<p>Type of Pricing Contract (e.g. Business Connect, Corporate Connect)</p>	<p>Name of plan:</p> <p>Expiry Date:</p> <p>Monthly Spend Commitment (if applicable):</p>
	<p>Preferred Date of Transfer for these contracts: __ / __ / __</p> <p>Please note this transfer is subject to Telstra approval and cannot be guaranteed.</p>

Request for Transfer

On behalf of the Incoming Customer as their authorised representative , I request Telstra Corporation Limited ABN 33 051 775 556 ("Telstra") to transfer the legal responsibility of the services and the contract relating to those services listed above from the Outgoing Customer whose details appear in Part A to the Incoming Customer I agree that if Telstra accepts this request, the above services will be provided by Telstra to the Incoming Customer in accordance with the terms and conditions of the contract relating to those services including, if applicable, Telstra's Our Customer Terms formulated for the purposes of Part 23 of the Telecommunications Act 1997 (Cth) and lodged with the Australian Communications Authority which is available from Telstra or at <http://www.telstra.com.au/sfoa/>. I agree the Incoming Customer will fulfil all obligations imposed under the current contract. **If Option B above is checked, I acknowledge that the Incoming Customer will be liable for all outstanding debts on the above Services.**

I am authorised to make this request and agree to these requirements on behalf of the Incoming Customer.

Name _____
Position _____
Date _____
Signature _____

If this person will not be the Authorised Representative for future dealings with Telstra, please state the authorised person's name and contact number:

Your Contact Details ph: _____ fax: _____

Telstra Office Use Only New CIDN: _____

Sequence No: _____

Customer Care/Service Delivery Consultant: _____

New Acct No: _____

Accepted by Telstra: Telstra consents to the transfer of f the services listed above and the novation of the Outgoing Customer's contract with Telstra in relation to those Services to the Incoming Customer on the condition that the Incoming Customer is bound by the terms and conditions of the contract.

Signature _____

Name _____ Acceptance Date _____

ONCE ACCEPTED, FAX OR SEND COPY OF LETTER OF CONFIRMATION TO INCOMING CUSTOMER.